

VILLAGE OF SULLIVAN
PO BOX 6
SULLIVAN, WISCONSIN 53178
(262) 593-2388

President Kernodle called the Board Meeting to order at 6:00pm on Tuesday, September 5, 2023. The meeting was held in compliance with Wisconsin Open Meetings Law. Board members present: Gary Kernodle, Randy McHugh, Dan Gross, and Jim Cosgrove. Absent: Sean Kevin.

Jefferson County Board/District 21 Representative

Representative Kannard mentioned that the County Board should be moved into the courthouse in October.

Trustee McHugh left for Fire Call at 6:02pm.

**Moved up Town and Country Engineering, Inc
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Approval of Monthly True-Up**

A Kernodle/Gross motion carried on a 3 to 0 roll call vote to approve the \$433,655.33 true-up to the Sullivan Joint Wastewater Commission.

Trustee McHugh returned at 6:04pm.

Approval of Pay Requests

A Gross/McHugh motion carried on a 4 to 0 roll call vote to approve contract A pay request in the amount of \$398,147.32 (\$345,026.10 Village Portion) for CD Smith and to approve contract B pay request in the amount of \$116,157.04 for Advance Construction.

Approval of Any Work Directives and/or Change Orders

A McHugh/Kernodle motion carried on a voice vote to approve the deductive change order in the amount of -\$151,686.25. This means that the force main came in \$41,828.75 under budget.

Plan Commission Recommendations

Approval of the Updated Condition Use Permit and Business Plan of Operations for Jeffrey & Kathryn Flood to have Outside Storage of Boats and Campers at 914 Front Street, Under Zoning Code I-1 Industrial District

A Cosgrove/Gross motion carried on a voice vote to approve the updated Conditional Use Permit and Business Plan of Operations for Jeffrey & Kathryn Flood for outside storage of boats and campers at 914 Front Street, Sullivan.

Approval of the Conditional Use Permit for Allison Beirl to House 24 Hen Chickens at 525 Madison Avenue, Sullivan under Zoning Code R-2 Residential District

A McHugh/Kernodle motion carried on a voice vote to deny the Conditional Use Permit for 24 chickens.

Approval of August 1, 2023, Village Board Minutes, August 8 & 29, 2023 Plan Commission Minutes

A McHugh/Cosgrove motion carried on a voice vote to approve the August 1, 8, & 29, 2023, minutes.

Financial Statements-information only

Jefferson County Sheriff's Department

The Sheriff's Department informed the board to make sure to shred your personal information before it is thrown in the trash. There are several fraud instances throughout the county.

Citizens mentioned problems with speeding throughout the Village.

Sullivan Elementary School, Nicole Krause

Mrs. Krause reported the following:

- The first few days have been going great.
- October 24th from 1pm-6pm will be the first Blood Drive.
- The walk path will be worked on when the school can get more volunteers.
- Books have been donated to the school and they will be used to stock the mini libraries around the Village.

Fire Department

Report

Chief Flood Reported on the following:

- The Fire Department has been busy and have responded to 107 runs so far this year.
- The Department is working on getting quotes for the AFG Grant that was awarded to the department for turn out gear.

Engine 62 Update

The Engine is in Slinger getting the warranty work completed. The Engine should be done by the end of the week.

Halloween

The Department received a \$250 grant from Thrivent Financial for the Halloween Parade. Halloween will be at the Fire Department on October 29, 2023 at 1:00pm.

Western Lakes Fire District

Chief Bowen presented his report and a copy is available in the Village Office.

Committee Reports

Sewer Commission-Construction Updates

The Commission hired two new part-time employees.

The Village Building progress is getting closer to completion, but there is still a lot of finishes that need to be completed.

Budget Meetings-Start September 13th at 5:30pm

The first meeting will be on September 13th at 5:30pm. Every Wednesday at 5:30pm until November 15th the budget committee will meet to discuss 2024 budget.

Public Works Department and/or Wastewater Treatment Plant Report

Mark Flood reported the following:

- That the sidewalk by Hwy F and Hwy 18 where WE Energies did the gas line update has been fixed.

Approval to Ditch Cleaning

A McHugh/Gross motion carried on a voice vote to approve Northwest Services to complete the ditch cleaning for Palmyra Street, Cardinal Drive, Bakertown Road (by the school) and Highway 18 spill ways on Jim Cosgrove's property, all for an amount of \$11,470 with adding seeding and straw for all ditches to come out of the DPW Capital Improvements Budget.

Approval of Street & Curb Painting

A McHugh/Gross motion carried on a voice vote to approve Jefferson County Highway Department to do street and curb painting including the Fire Department for an amount of \$3,090.00.

Approval of Shouldering

Postponed until October Board Meeting. The board wants quotes more comparable and a possible third quote.

Citizen Participation

None.

Other Business

Discussion/Approval of 2023-2024 Insurance Renewal

A McHugh/Gross motion carried on a voice vote to approve the 2023-2024 Insurance Renewal in the amount of \$27,123.00 with no extra coverage for baseball diamond coverage.

Discussion/Approval on ARPA Funds

A McHugh/Gross motion carried on a 4 to 0 roll call vote to release the money for the Accounting System Upgrade.

Approval of Civic Systems Accounting Upgrade

A Gross/McHugh motion carried on a 4 to 0 roll call vote to approve the Civic Systems accounting system upgrade for an amount of \$11,362 to be taken out of the ARPA Funds.

Approval of the County Tax and Pet Program Agreement

A McHugh/Gross motion carried on a voice vote to approve the new County Tax and Pet Licensing program agreement for an annual fee of \$500.00.

Approval of Vouchers Payable

The board signed off on Vouchers totaling \$467,013.31.

Adjourn

A Gross/Cosgrove motion carried on a voice vote to adjourn at 7:33p.m.

Heather Rupnow
Clerk/Treasurer
Posted: 9/08/2023